

# Pre-Application Questionnaire

Academy of Experts



## Pre-Application Questionnaire

Complete and return this form to TAE to enable us to advise you which grade of membership you should consider applying for as an Expert Witness Member of The Academy of Experts. You may also enclose a copy of your CV in addition to completing the form.

### Your Details

Name:	
Profession:	
Speciality:	
Years Qualified:	
Contact Address:	
Email:	
Telephone:	

### Expert Witness Instructions

Have you personally been instructed as an Expert Witness:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
IF YES:	How many times:	
	How many Expert Witness Reports have you written:	
How long have you been acting as an Expert Witness:	_____	years
Have you:		
Attended a Meeting of Experts:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Acted as a Single Joint Expert:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Appeared in the Witness Box:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

# Pre-Application Questionnaire

## Team Work

Have you assisted another Named (Lead) Expert Witness or acted as part of a team:  YES  NO

IF YES: How many times:

Have you been named as an assistant in any Reports:  YES  NO

How Long have you been assisting/working in a team

What role(s) did you play: \_\_\_\_\_

\_\_\_\_\_

Did you attend any meetings with the Legal Team:  YES  NO

Did you attend any meetings with the Clients:  YES  NO

Did you attend any meetings with the opposing expert:  YES  NO

Did you write any sections of the Report:  YES  NO

## The Academy of Experts

The Academy of Experts was founded in 1987 with the objective of providing, for the first time, a professional body for experts to establish and promote high objective standards.

Since its establishment The Academy (TAE) has become an international centre of excellence for experts with a substantial multi-disciplinary membership. It acts as both an accrediting and a professional body.

As well as acting as a representative voice for experts The Academy publishes guidance of a technical nature on a number of issues for experts in both Civil and Criminal cases. For example, The Academy's 'Model Form of Report' and 'Guidelines for Forensic Scientists' are widely used by both members of The Academy and other experts and recognised by the legal profession.

The promotion of 'cost efficient dispute resolution' is extremely important to The Academy. This has led to the establishment of the Faculty of Mediation & ADR. The Academy is now a leading proponent of the development of Alternative Dispute Resolution (ADR) in the UK working with the Civil Mediation Council of which it is a member.

The Academy works strongly to liaise with other institutions throughout the UK and internationally. In particular it was instrumental in the foundation of EuroExpert, the European Union Organisation for Expert Associations which was formed in 1998. The Academy of Experts now represents the UK and has held the

presidency of EuroExpert.

### Accreditation

All applicants to The Academy who wish to become Accredited Practising Expert Witnesses undergo a rigorous vetting procedure to ensure standards of excellence are maintained. This leads to the officially recognised full accreditation as a Practising Expert. Those achieving it are awarded the designatory letters MAE.

Ethical and professional standards are governed by Codes of Practice and enforced by disciplinary procedures.

### Working with the Judiciary

The Academy has a Judicial Committee which is chaired by a Law Lord, and consists of Lords Justice of Appeal and other Senior Judges from the UK and other jurisdictions. The committee was responsible for:

- The Model Form of Expert's Report (commended by Rt Hon Lord Woolf)
- The Model Form of Expert Witness CV
- Guidance Notes on The Meetings of Experts
- Guidance Notes on Contingency Fees