# Pre-Application Questionnaire

**Academy of Experts**

**Pre-Application Questionnaire**

Complete and return this form to TAE to enable us to advise you which grade of membership you should consider applying for as an Expert Witness Member of The Academy of Experts. You may also enclose a copy of your CV in addition to completing the form.

## Your Details

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<th>Name:</th>
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<td>Profession:</td>
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<td>Years Qualified:</td>
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## Expert Witness Instructions

Have you personally been instructed as an Expert Witness: ☐ YES ☐ NO

IF YES: How many times:

How many Expert Witness Reports have you written:

How long have you been acting as an Expert Witness: ____________________________ years

Have you:

| Attended a Meeting of Experts: |
| Acted as a Single Joint Expert: |
| Appeared in the Witness Box:   |
Team Work

Have you assisted another Named (Lead) Expert Witness or acted as part of a team:  

| YES | NO |
--- | --- |

IF YES:  

How many times:

Have you been named as an assistant in any Reports:  

| YES | NO |
--- | --- |

How Long have you been assisting/working in a team

What role(s) did you play:

____________________________________________________________

Did you attend any meetings with the Legal Team:  

| YES | NO |
--- | --- |

Did you attend any meetings with the Clients:  

| YES | NO |
--- | --- |

Did you attend any meetings with the opposing expert:  

| YES | NO |
--- | --- |

Did you write any sections of the Report:  

| YES | NO |
--- | --- |

The Academy of Experts

The Academy of Experts was founded in 1987 with the objective of providing, for the first time, a professional body for experts to establish and promote high objective standards.

Since its establishment The Academy (TAE) has become an international centre of excellence for experts with a substantial multi-disciplinary membership. It acts as both an accrediting and a professional body.

As well as acting as a representative voice for experts The Academy publishes guidance of a technical nature on a number of issues for experts in both Civil and Criminal cases. For example, The Academy’s ‘Model Form of Report’ and ‘Guidelines for Forensic Scientists’ are widely used by both members of The Academy and other experts and recognised by the legal profession.

The promotion of ‘cost efficient dispute resolution’ is extremely important to The Academy. This has led to the establishment of the Faculty of Mediation & ADR. The Academy is now a leading proponent of the development of Alternative Dispute Resolution (ADR) in the UK working with the Civil Mediation Council of which it is a member.

The Academy works strongly to liaise with other institutions throughout the UK and internationally. In particular it was instrumental in the foundation of EuroExpert, the European Union Organisation for Expert Associations which was formed in 1998. The Academy of Experts now represents the UK and has held the presidency of EuroExpert.

Accreditation

All applicants to The Academy who wish to become Accredited Practising Expert Witnesses undergo a rigorous vetting procedure to ensure standards of excellence are maintained. This leads to the officially recognised full accreditation as a Practising Expert. Those achieving it are awarded the designatory letters MAE.

Ethical and professional standards are governed by Codes of Practice and enforced by disciplinary procedures.

Working with the Judiciary

The Academy has a Judicial Committee which is chaired by a Law Lord, and consists of Lords Justice of Appeal and other Senior Judges from the UK and other jurisdictions. The committee was responsible for:

- The Model Form of Expert’s Report (commended by Rt Hon Lord Woolf)
- The Model Form of Expert Witness CV
- Guidance Notes on The Meetings of Experts
- Guidance Notes on Contingency Fees