

**THE
ACADEMY
OF
EXPERTS**

THE ACADEMY OF EXPERTS

2020 COURSES



EXPERT WITNESS TRAINING



@tae_experts

Courses for Experts

Expert Witness Training

These training courses for Expert Witnesses cover a wide range of subjects all valuable for the practising Expert Witness from the experienced to the new practitioner.

Details of the courses are enclosed. If you have any questions about the courses please do contact us. If you would like to book for any of the courses shown here please use the enclosed form.

Our philosophy and approach to training can be characterised as:

- Interactive
- Multi-disciplinary

All TAE training is:

- Professional
- Ethical
- Standards Based

Interested?

Further information about our other courses and a full list of dates is available on the Academy's web site www.academyofexperts.org which also has information regarding TAE, its work, and membership along with many resources useful to the practising expert.

To book on any of the courses shown here please use the registration form attached or send an email to reservations@aracs.co.uk.

All dates shown are subject to final confirmation.

Details of these and other courses are available from www.academy-experts.org - please note that these and other courses are also available as in-house or bespoke courses.

Something else?

As well as public courses open to all our courses are available as dedicated 'in-house' courses. Existing courses can be tailored to your needs or if your requirements are more specialist we can prepare a one-off course specifically for you.

TAE also provides training for Mediators - full details are available on request.



Which Course to choose?

There is rarely a best or optimum time for training except that it is usually better to attend before it is imperative.

The courses shown are designed as 'stand-alones' which means that they can be taken as appropriate for each individual. However some courses presuppose a certain amount of knowledge which will either be obtained by attending courses or by having had the appropriate experience.

These notes are to help you decide what is best for you. Remember there are no absolutes and personal preference and diary availability will often be the decider.

Foundation Course

It is best to attend this two day course before undertaking any Expert Witness work.

It would probably be prudent to attend this course before you accept instructions.

Law & Procedure Rules for Experts

The optimum timing is as soon as convenient after attending the Foundation Course. Because this course covers the procedures which must be followed, it should be 'sooner' rather than 'later'.

Attendance on the Foundation Course or suitable prior experience is necessary to gain maximum advantage from this course.

This course can be of value to you in everyday commercial life as well as for your Expert practice.

Into Court...

There is more than one 'best' time for this course. This course is designed for those starting their Expert careers although everybody benefits from honing their skills.

Into Court... should not normally be undertaken before the Foundation Course or without some other appropriate experience.

You will gain the greatest benefit by attending this course shortly after the Foundation Course and/or as a refresher/confidence builder just before a court or arbitral appearance.

Expert Determination

Expert Determination is a form of Alternative Dispute Resolution involving the use of an independent Expert to investigate the referred matters and to give his Determination which is binding on the parties.

Although not strictly an 'Expert Witness' training course Expert Determination is included here as it is a valuable adjunct to the other courses.

This can be undertaken at any time but ideally before accepting an Expert Determination appointment!

Foundation Course

This course is an intensive introduction to both the theory and more practical aspects of being an Expert Witness.

Invaluable for the new or aspiring Expert Witness

This course is also suitable for the Expert who is about to undertake a large case this is the perfect opportunity to refresh yourself and make sure you are up-to-date before you start.

2 day course

Why attend?

The course concentrates on the Expert's Report and the Role & Responsibilities of the Expert with a brief introduction into the Procedure Rules (CPR & CrPR) as well as preparation for going into court.

Key Learning Points

- Who and what is an Expert
- The role and duties of the Expert
- Instructions and their implications
- Terms of Engagement
- Writing The Expert's Report
- Witness Statements
- Fact Finding, early evaluation and pre-trial advice
- Codes of Practice for Experts
- The Meeting of Experts - procedures and problems
- The Expert Witness tomorrow
- Ethical dilemmas

Key Outcomes

Delegates attending this course will understand:

- their relationship with the courts
- conflicts with their duty to the client
- what is required to perform as an Expert to a high standard
- how to protect themselves
- how to get paid



Law & Procedure for Experts

Invaluable for all Expert Witnesses

An Expert Witness can sometimes feel like a 'fish out of water' when entering the legal arena so we have designed this course to give you:

- a working knowledge of the structure of the legal system in which you will be working
- an outline of some of the differences between the basis of law both within the UK and in other jurisdictions
- an understanding of the basis of the Procedure Rules (eg CPR, CrimPR and FPR) that you must comply with if you are instructed as an Expert in England & Wales.

Key Learning Points

- Basis of Common Law
- Sources of Law
- Civil/Criminal Law
- Tort & Contract
- Types of Court
- Costs
- What is Evidence
- Arbitration

Key Outcomes

Delegates attending this course will:

- be familiar with legal processes and the language of lawyers
- be able to distinguish between a claim in contract or in tort
- understand different types of Tort
- know what remedies are available
- understand the principles of costs
- understand their legal liability and how to minimise it



Into Court

As an Expert you will be judged on the quality of your evidence - not just the quality of your opinion.

The court room can be a challenging and confrontational environment. If you are called to give evidence in the Witness Box you need to be confident of your court room skills.

As well as technical accuracy you must take into account:

- How and when to prepare for court
- Giving evidence
- Roles, duties and conflicts
- How to make the best of any situation
- How to survive cross-examination
- Lawyers' techniques and how to handle them
- How to introduce yourself and your expertise
- Practical sessions and feedback

This course is designed to give you the knowledge and experience of being in court.

You will be cross-examined by a practising Barrister in a protected environment with a chance to learn from your mistakes, as well as to improve your technique before you go into the box.

The course is suitable as both an introduction to the art of success and survival in court and as a refresher for the experienced.

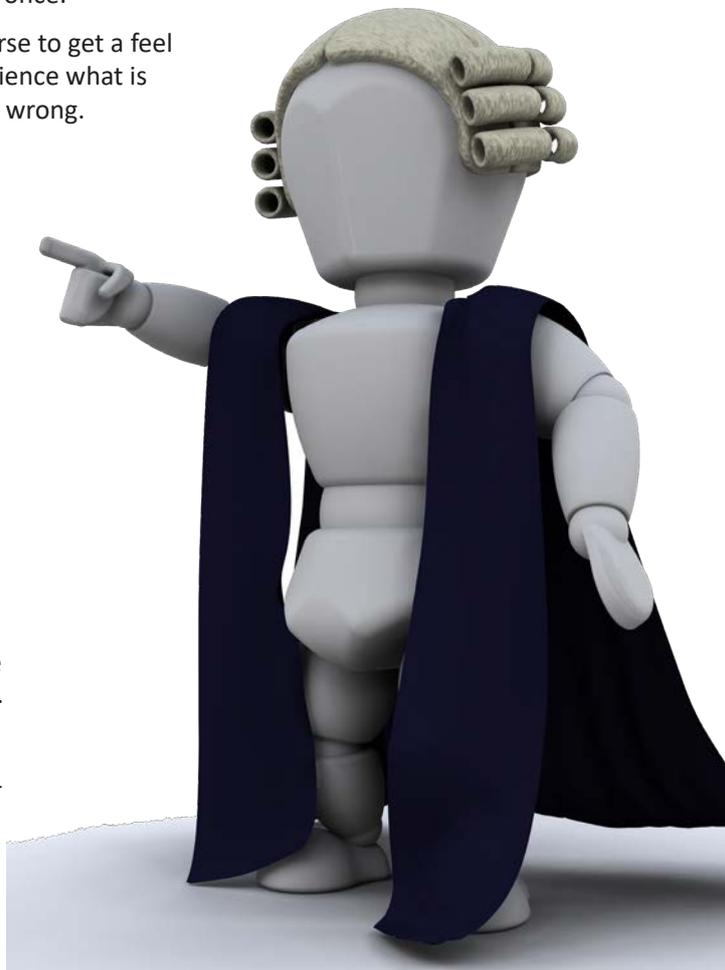
The course design and subject matter is such that many do attend it more than once:

- After the Foundation Course to get a feel for the process and experience what is required and what can go wrong.
- Before attending court as a refresher and preparation for appearing 'in the box'.

Note

Participants attending will be asked to supply a copy of a short report (from a case which is no longer live) or case study which they have written.

This need not be an actual report but can be prepared for the course - it should contain enough detail for cross-examination.



Expert Determination

As litigation becomes less acceptable and more expensive Expert Determination is becoming an increasingly attractive alternative for parties in dispute.

Although experts might instinctively feel that as Expert Witnesses they would have no problems with Expert Determination, the reality is rather different. There are many pitfalls which need to be avoided and procedures which must be followed.

Adding Expert Determination to your skillset can open up new work and income streams. Learn how to 'do it right' and take advantage of the new opportunities.

This is a two day technical course which will deal with all you need to know to get started and run an Expert Determination.

Who Should Attend

Experienced Experts

Key Learning Points

- ❑ What is Expert Determination
- ❑ The differences between Expert Determination and Arbitration, Adjudication and Early Neutral Evaluation.
- ❑ The Determination process

Learn how to be an effective
Expert Determiner

2 day course

- ❑ Getting Started
- ❑ Potential problems areas and solutions
- ❑ The Determination
- ❑ How to write it
- ❑ Giving Reasons
- ❑ Publishing the Determination
- ❑ Getting Paid

Key Outcomes

At the end of the course you should have a full understanding of the processes and applications of Expert Determination.

You should be knowledgeable enough to successfully run an Expert Determination and work effectively with lawyers and clients alike

The Academy's Panel of Accredited Expert Determiners is open to those reaching the required standard - this course is one of the pre-qualifying requirements.



The Academy of Experts

The Academy

Now located in Gray's Inn TAE was founded in 1987 with the objective of providing, for the first time, a professional body for experts to establish and promote high objective standards.

Although there is representation on the Academy's Council from the legal profession the majority of the officers, including the Chairman, are practising Experts - The Academy of Experts is run by Experts for Experts and those using them.

Training and development

The Academy offers a comprehensive range of training programmes to enable members to develop their expert skills, and undertake Continuous Professional Development activity. Courses range from basic Role and Responsibilities through to the requirements of Procedure Rules and the practice of Giving Evidence.

The Academy is also a training and accreditation body for ADR Neutrals, including Mediators, Conciliators and Expert Determiners. It publishes and maintains The Register of Qualified Dispute Resolvers and awards the designatory letters QDR to those achieving the approved standard. Standards are enforced in exactly the same way as for experts.

The Judicial Committee

The Academy's Judicial Committee is chaired by a Law Lord, and consists of Lords Justice of Appeal and other Senior Judges from the United Kingdom and a Permanent Judge of the Hong Kong Court of Final Appeal.

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The Judicial Committee has been responsible for a number of important documents and guidance notes for experts.

The Judicial Committee's publications have included:

- The Model Form of Expert's Report (as commended by Rt Hon Lord Woolf)
- Guidance Notes on The Meetings of Experts
- Guidance Notes on Contingency Fees for Experts.

Accreditation of experts

All applicants to The Academy who wish to become Accredited Practising Expert Witnesses undergo a rigorous vetting procedure to ensure standards of excellence are maintained. This is the process which gives the officially recognised full accreditation as a Practising Expert. Those achieving it are awarded the designatory letters MAE. Ethical and professional standards are underlined by Codes of Practice and enforced by a disciplinary committee.

ADR

The promotion of Cost Efficient Dispute Resolution became increasingly important to The Academy. It is now a major force in the introduction and development of Alternative Dispute Resolution (ADR) and has led to the development of the Faculty of Mediation and ADR.

Range of services

The Academy provides a full range of services to its members including:

- Technical Helpline
- Bespoke Training
- Technical Meetings
- Magazine and regular newsletters
- A detailed Expert's Handbook for Practical Guidance

- A regular survey of expert's fees
- Regular meetings on matters of expert interest
- Social functions

The Academy provides a number of services which assist both Academy members and the legal profession including:

- ExpertSearch Finding and matching the right accredited expert to the case.
- Full training & accreditation of Commercial Mediators. The Academy awards the qualification QDR (Qualified Dispute Resolver) to members on its register.
- Mediator Appointment Service - Finding the right accredited mediator.
- Membership also open to the legal profession.

Why Train?

Expert Witnesses in the public and private sector are coming under increasing pressure: clients expect more, the media's watchful eye finds more to reveal. Newspapers, professional journals and news programmes appear to find the exploits of Experts to be irresistible. Increasingly judicial comment and individual criticism by judges is drawing an unwelcome spotlight onto the Expert.

New constraints and standards with which Experts have to comply are appearing in many jurisdictions and more are promised. Being an Expert Witness requires more than just being an Expert. Expertise is essential but learning how to use it in the legal arena is extremely important.

Academy Training strikes the right balance and helps both the experienced expert and the newcomer to learn how to 'do it right' in private **before** going into the public glare of the courtroom.

General comments on the course.

EXCELLENT INTRODUCTION TO WHAT IS INVOLVED IN BECOMING AN EXPERT WITNESS. GOOD COMBINATION OF THEORY AND PRACTICAL ASPECTS.

Academy Training Course

EXCELLENT INSIGHT INTO JUSTIFYING OPINIONS, CONCLUSIONS, ETC IN A COURTROOM ATMOSPHERE. COUNSEL CROSS-EXAMINATION TECHNIQUES WERE A REAL "EYE OPENER".

Academy Training Course

Tutors

All of the Academy's courses are conducted under the supervision of a team of experienced Academy tutors. Their disciplines are very different and this is one of the strengths of this successful team. Included in the Academy's team are:

Michael Cohen

LL.B, FCI Arb, FIBA, QDR, FAE, Barrister
Chairman Emeritus of The Academy of Experts



Michael Cohen is deeply involved in the world of Dispute Resolution. He is Director of The ADR Centre London, a Qualified Mediator, Chartered Arbitrator as well as an Insurance Expert.

As Chairman of The Academy of Experts he was responsible for the professional standards and training of Experts and Dispute Resolvers around the world. He is very much involved in the various reforms effecting Experts in different jurisdictions. He is a course director and a regular tutor as well as being an established contributor to professional journals and a frequent conference speaker.

Duncan Barnes

MA FCA QDR MAE



Duncan Barnes is a Chartered Accountant of many years standing. As an accountant in public practice he deals mainly with the affairs of family companies, owner managed enterprises and trusts. He began providing expert evidence in 1990 and is most often instructed in commercial, personal injury and divorce cases. He is also a mediator in business disputes and regularly provides independent advice in collaborative law processes. In recent years he has begun his own business providing training services to the legal profession and in the public sector.

Owen Keane

LLB QDR Barrister



Owen Keane is a Barrister called in 1988 specialising in IT, telecomms and IP matters. His practice includes advising businesses, Government agencies and media agencies. Owen is a mediator and former TAE council member, and regularly tutors courses on the duties and practice of experts. Owen has written and spoken widely on legal IT topics, including columns for several IT and Internet magazines, with speaking invitations in the UK & abroad. Owen has contributed to several legal & industry books, as well as participating in various industry forums. Notable cases include in the patents case of Charlesworth v Relay Roads, (Hoffman J) in 1999 - 2000.

Stephen Magnus-Hannaford

MIFireE, MIFPO, QDR, FAE
Past Chairman of The Academy of Experts



Steve Magnus-Hannaford served in the London Fire Brigade for 15 years. He went into private practice in 1988, firstly setting up the European division of an American forensic investigation company. Since 1990 he has been an independent fire forensic consultant.

Steve is an experienced expert witness. He tutors loss adjusters and insurance companies on building/vehicle fire investigation techniques. He is also a registered mediator with The Academy of Experts and tutors Alternative Dispute Resolution, as well as Expert Witness topics.

Phillippa Rowe

MA, FCII, Chartered Insurance Practitioner, FAE, QDR
Past Chairman of The Academy of Experts



Phillippa Rowe has spent over thirty years working in international insurance and reinsurance, working primarily in the areas of claims and contract wordings negotiation. She has in-depth dispute resolution experience and in addition to acting as an Expert Witness she also acts as an arbitrator, mediator and expert adviser. She has given evidence in several jurisdictions.

Phillippa is a Past Chairman of The Academy of Experts [TAE]. She is an experienced tutor and teaches several TAE courses as well as delivering in-house training and seminar lectures in the insurance market. She writes and speaks widely on insurance and reinsurance and dispute resolution subjects.

Augustus Ullstein QC

Chairman of The Academy of Experts' Fellows Vetting Committee



Augustus Ullstein was called to the Bar in 1970 and became a Queen's Counsel in 1992. He is also a member of the Bar in Gibraltar.

He is Chairman of the Fellows Vetting Committee of The Academy of Experts and has a reputation for incisive cross-examination.

His principal area of practice is professional negligence for all professions, both for Plaintiffs and Defendants.

Please note:

Course tutors may change without notice as all Academy tutors are also active practitioners.

Course Attendance

Venue

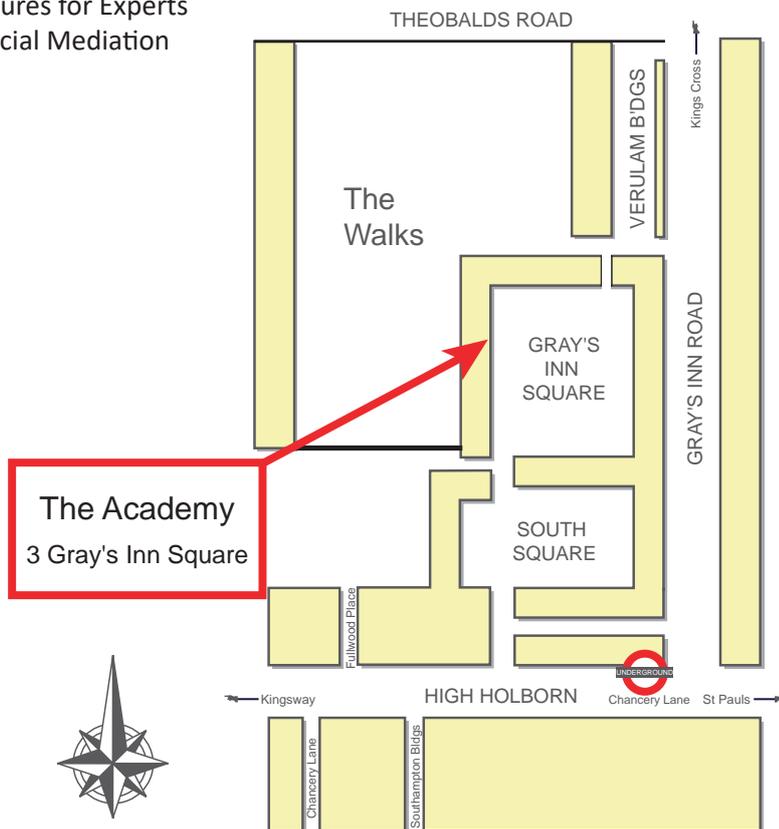
Most of our courses are run in London at The Academy of Experts in Gray's Inn, London. Courses are also arranged around the UK and abroad.

Courses generally start at 9.30am and finish at 5.00pm.

Lunch and refreshments throughout the day are provided.

Courses include

- Expert Determination
- The Foundation Course
- Into Court
- Law & Procedures for Experts
- Civil/Commercial Mediation



The Academy is located in Gray's Inn Square, just off High Holborn.

The nearest Tube stations are:

Chancery Lane

(Central Line) 2 minutes walk

Holborn

(Piccadilly and Central Lines) 7 minutes walk.

Enter Gray's Inn through the archway next to the Cittie of Yorke Pub on the north side of High Holborn. Pass through South Square through to Gray's Inn Square (the second square) - TAE is on the left.

Expert Course Registration:



The Academy of Experts
3 Gray's Inn Square
London WC1R 5AH

tel: 020 7430 0333
fax: 020 7430 0666
admin@academy-experts.org

Your Details

Mr Dr
Mrs Professor
Miss Other:

Forename:

Surname:

Profession:

Company/Firm:

Address:

Postcode:

Telephone:

Mobile:

e-mail:

Your Courses

Course	Date	Rate
<input type="checkbox"/> Arbitration Skills	TBC	A
<input type="checkbox"/> Essential Update - London	TBC	C
<input type="checkbox"/> Expert Determination	21-22 May	B
<input type="checkbox"/> Foundation Course (two days)	26-29 May	B
<input type="checkbox"/> Into Court	25 June	A
<input type="checkbox"/> Law & Procedure	24 June	A
<input type="checkbox"/> Report Writing Masterclass	TBC	A
<input type="checkbox"/> For any course not listed above please enter name, date & rate below:		

The Cost

Rate A

Member £295+vat - £354 inc vat
Non Member £375+vat - £450 inc vat

Rate B (2 Day Course)

Member £495+vat - £594 inc vat
Non Member £650+vat - £780 inc vat

Rate C

Member £250+vat - £300 inc vat
Non Member £300+vat - £360 inc vat

The Complete Expert:

Any delegate booking for any three courses at one time will receive a 10% discount.

3

 easy ways to Register

- 1) **Post the form to:**
Reservations
ARA Conference Services
3 Gray's InnSquare
London, WC1R 5AH
- 2) **Fax the form to:**
020 7430 0666
- 3) **E-mail your details to:**
reservations@aracs.co.uk

Make cheques payable to:
ARA Conference Services

Cancellations

If you are unable to attend on the day please do send someone in your place.

See our website for full terms and conditions:

www.academyofexperts.org

COMPLETE THIS FORM OR EMAIL RESERVATIONS@ARACS.CO.UK

Payment Details:

Please tick your selected options

Member Rate (Available only to members of The Academy of Experts) (Member N° [])

Non-Member Rate

Cheque for £ _____ (As total above) enclosed

Debit my Credit Card for £ _____ (As total above)

Credit Card N°:
(Amex, Mastercard, VISA, VISA Debit)

Expiry: MM YY

Card Security N°:

Cardholder Name:

Registered Card Address:

Discount Code:

